

**Report of the Area Leader – South East Leeds**

**Report to South Leeds (Outer) Area Committee**

**Date: Monday 5<sup>th</sup> September 2011**

**Subject: Outer South Area Committee Well being Budget Report**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Ardsley and Robin Hood Morley North Morley South Rothwell
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Summary of main issues**

This report seeks to provide Members with:

1. confirmation of the 2010/11 carry forward figure and 2011/12 revenue allocation
2. An update on both the revenue and capital elements of the Well being budget.
3. a summary of revenue spend approved for 2011/12
4. details of capital funding for consideration and approval
5. details of revenue projects agreed to date (Appendix 1)
6. details of capital projects agreed to date (Appendix 2)
7. update on the current position of the Small Grants Budget

**Recommendations**

8. Members of the Outer South Area Committee are requested to:
  - a) Note the contents of the report.

- b) Note the position of the Well being Budget as set out at 3.0.
- c) Note the revenue amounts for 2011/12 as outlined in Appendix 1.
- d) Note the Well being capital projects already agreed as listed in Appendix 2.
- e) Consider the project proposals detailed in 4.5
- f) Note the Small Grants situation in 5.1

## 1 Purpose of this report

This report seeks to provides:

- 1.1 Confirmation of the 2010/11 carry forward figure and the 2011/12 revenue allocation
- 1.2 An update on both the revenue and capital elements of the Well being budget.
- 1.3 A summary of revenue spend approved for 2011/12
- 1.4 Details of projects that require approval
- 1.5 A summary of all revenue and capital projects agreed to date
- 1.6 An update on the Small Grants Budget.

## 2 Background information

- 2.1 Each Area Committee has been allocated a Well being Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental well being of the area by using the funding to support projects that contribute towards the delivery of local priorities.
- 2.2 Well being funding cannot be paid retrospectively. An application form must be submitted and approved by the Area Committee before activities or items being purchased through Well being funding are completed or purchased.

## 3 Well being Budget Position

Members should note the following points: -

### 3.1 Revenue 2011/12

- 3.1.1 The revenue budget approved by Executive Board for 2011/12 is **£183,790**. The carry forward figure of **£30,459.05** gave a total amount of **£214,249.05** revenue funding available to the Area Committee for 2011/12.
- 3.1.2 The Area Committee is asked to note that the budget of **£214,249.05** has already been allocated from the 2011/12 Well being Revenue Budget as listed in **Appendix 1**.
- 3.1.3 Having considered the revenue budget for 2011/12, the Area Committee approved the schedule detailed below. This shows revenue funding aligned to the new city wide themes and priorities proposed for 2011/12.

<b>INCOME</b>		Revenue Well being Budget 2011/12	£183,790
		Roll Forward	£30,459.05
		<b>TOTAL</b>	<b>£214,249.05</b>
<b>EXPENDITURE</b>		Projects Carry Forward from 2010/11	£6,154
<b>ADP Theme</b>	<b>Projects</b>		<b>2011/12</b>
Sustainable Economy and Culture			<b>£56,960</b>
	Small Grants Scheme		£5,000
	Communications Budget e.g. printing, meetings		£2,000
	Morley Literature Festival 2012		£10,000
	Rothwell 600		£8,000
	Town Centre Management		£21,070
	Christmas 2011 trees and decorations		£10,890
Safer and Stronger Communities			<b>£92,560.90</b>
	Operation Champion		£400
	Activity identified through the Divisional Community Safety Partnership and Neighbourhood Tasking such as reducing crime/fear of crime, tackling ASB crime prevention measures		£8,000
	Off Road bikes		£2,964
	Victim Support, Victims Fund		£1,000
	Priority Neighbourhood Worker		£31,745.40
	Neighbourhood Improvement Plans (Asquith/Ingles Springbank/ Moorlands)		£6,000
	Site Based Gardeners		£34,951.50
	Community Skips		£2,500
	Cleaner Neighbourhoods		£5,000
Health and Well Being			<b>£36,750</b>
	Garden Maintenance Scheme (Year 2 of 3)		£33,000
	John O'Gaunts Mothers Pride Tea Time Club		£3,750
Children and Families			<b>£20,000</b>
	Activities for Children and Young People		£20,000
Housing and Regeneration			<b>£0</b>
Ringfenced to Ardsley and Robin Hood Ward			£1,824.15
<b>TOTAL</b>			<b>£214,249.05</b>

### 3.2 **Capital**

3.2.1 There is no new capital allocation for 2011/12.

3.2.2 Of the **£683,008** capital funding allocated to the Area Committee for 2004/12 a total of **£641,848.27** has been committed to date leaving a balance of **£41,159.73**.

3.2.3 Members are asked to note the capital allocation by Ward. The spend broken down by Ward is as follows:

	Ardsley and Robin Hood	Morley North	Morley South	Rothwell
Total Allocation 2004-12	£170,752	£170,752	£170,752	£170,752
Allocation to date	£169,123.20	£159,100.71	£165,450.80	£148,173.56
Balance	£1,628.80	£11,651.29	£5,301.20	£22,578.44

3.3.3 Members are asked to note that the NIP areas have not received a capital allocation and therefore any capital projects for the NIP areas must be submitted to the Area Committee for approval.

#### 4 Well being Projects

4.1 **Appendix 1** details revenue projects that have been commissioned by the Area Committee to date, including a current position statement and project outcomes.

4.2 It is possible that some of the projects in **Appendix 1** may not use their allocated spend. This could be for several reasons including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement or failure to submit monitoring reports. Due to this there may be a final revenue balance.

4.3 Details of projects agreed for the capital budget to date, including a current position statement and project outputs are listed in **Appendix 2**.

4.4 Following work by a city wide group of Area Management staff, a revised Well being process was implemented in 2010/11. This introduced new Well being documentation including a commissioning form which Area Management use for proposals developed by internal partners.

4.5 Members are asked to consider the following projects:-

4.5.1 **Project Title:** Alexandra Hall Improvements

**Name of Group or Organisation:** Morley Amateur Operatic Society (MAOS)

**Total Project Cost:** £30,000 capital

**Amount proposed from Well Being Budget 2010/2011:** Additional £4,000 capital. £25,000 capital approved 4<sup>th</sup> July 2011.

**Ward Covered:** Morley North and Morley South

**Project Summary:** At the July 2011 Area Committee, Members approved a ringfence of £25,000 capital Well being funding to support a proposal from Morley Amateur Operatic Society to undertake improvement works to Alexandra Hall for the benefit of all users. Corporate Property Management (CPM) have since agreed for MAOS to employ external contractors to complete the specialised work. An officer in CPM has been nominated to project manage the work along with a contact in the Lettings Unit to coordinate the works with the diary of bookings for the Alexandra Hall. Area Management Team are supporting MAOS in delivering the project.

Project income is outlined below, with an outcome for the £1,000 bid to ARISE South Leeds due in September.

Funder	Amount	Status
Outer South Area Committee	£25,000	Confirmed
Morley Town Council	£950	Confirmed
ARISE	£1,000	tbc
<b>Total</b>	<b>£26,950</b>	

All project costs have now been confirmed. Since the last meeting Corporate Property Management have completed an inspection and provided a quote of £2,500 to complete the electrical works for phase 2. In addition, the quote for the phase 5 has been revised to ensure that the final product provides an enhanced lighting system which offers greater flexibility and control options for users.

Alongside revised quotes for improvement works already outlined to Members in July, MAOS have submitted a further proposal for additional works to be incorporated into the project. This new proposal is to install trussing at the rear of the stage from left to right, and will be supported at the back corners by existing structures. This will mean the entire structure will be self supporting and will allow the removal of the two pillars. The proposed structure will be identical to the existing truss at the front of the stage. The project will create a much more pleasing overall effect visually and will also increase the usable dept of the stage.

Projected project costs are outlined below:

Phase	Work	Cost
1	Check and repair existing stage extension	MAOS to complete and fund with approval from Corporate Property Management
2	Change to existing electrical supply installation	£2,500
3	Preparation of the stage floor prior to new flooring being fitted	£2,502
4	Supply and fit new stage floor	£3,570.48
5	New lighting Package	£11,797.38
6	supply and fit new front of house curtains and on stage drapes	£6,762.76
7	New truss rigging	£2,117.90
<b>Total</b>		<b>£29,250.52</b>

The upgrade will make the Alexandra Hall a much more attractive venue for potential hirers, increasing the sustainability of the community centre as greater income is generated. Area Management recommend members to approve an additional ringfence of £4,000 capital Well being Funding to contribute towards the revised costings and the additional proposal submitted for phase 7. This provides a contingency if the ARISE funding is not secured.

**Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:**

This proposal supports the Area Committee priority to ‘improve facilities of delegated centres’ under the ADP Theme ‘Culture’.

**4.5.2 Project Title:** Woodlesford Park Environmental Improvements

**Name of Group or Organisation:** Parks and Countryside

**Total Project Cost:** £22,000 capital

**Amount proposed from Well Being Budget 2011/2012:** £5,000 capital

**Ward Covered:** Rothwell

**Project Summary:** Parks and Countryside are seeking £5,000 capital well being funding to support phase 1 improvement works at Woodlesford Park. Parks and Countryside officers are working with local residents and Ward Members on the

development of a masterplan of improvements for the park. The masterplan is being influenced by results from an extensive consultation exercise, completed by Woodlesford In Bloom and Woodlesford and Oulton Action Group, with users of the park. £17,000 match funding has been secured for phase 1 improvements; £8,000 from Section 106 funding and £9,000 from Ward Member based initiative fund. Area Committee Well being funding will be used to support works such as access improvements, planting, new signage and seating. The improvement works aim to increase community pride and ownership of the park, increase usage and enhance the appearance of the local environment.

Area Management recommend that £5,000 Well being funding is ringfenced from the Rothwell capital allocation, subject to further information being received on project specification and how Well being funding will be spent.

**Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:**

This proposal supports the Area Committee priority to ‘improve the environment of local neighbourhoods’ under the ADP Theme ‘Environment’.

**5 Small Grants Update**

5.1 The following small grant has been approved since the last meeting and is listed here for information.

<b>Organisation</b>	<b>Project</b>	<b>Amount</b>
Carlton Village Residents Association	Annual Village Gala	£500
Friends of Lowry Road	Lowry Road in Bloom	£500
Fitness, Fun and Exercise Group	Exercise for the Elderly	£500

**6 Corporate Considerations**

**6.1 Consultation and Engagement**

6.1.1 All projects developed are in consultation with Elected Members and local communities. Approval for a contribution from the Well being budget is secured at Area Committee.

**6.2 Equality and Diversity / Cohesion and Integration**

6.2.1 Community groups submitting a project proposal requesting funding from the Well being budget have an equal opportunities policy and as part of the application process, complete a section outlining which equality group the project will work with, and how equality and cohesion issues have been considered.

6.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.

### **6.3 Council Policies and City Priorities**

6.3.1 The projects outlined in this report contribute to target and priorities set out in the following council policies:

- Vision for Leeds
- Children and Young Peoples Plan
- Health and Well being City Priority Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

### **6.4 Resources and Value for Money**

6.4.1 Resource implications will be that the remaining balance of the Well being Budget for capital will be reduced as a result of any projects funded.

### **6.5 Legal Implications, Access to Information and Call In**

4.5.1 Legal implications as a result of this report will be reflected in any subsequent Funding Agreements and Contracts to Tender that arise from projects funded from the Well being Budget.

6.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are eligible for Call In.

6.5.2 There are no key or major decisions being made that would be eligible for Call In.

### **6.6 Risk Management**

6.6.1 All proposals requesting Well being Funding complete a section in the application process outlining the risks associated with the project and how they will be managed.

## **7 Conclusions**

7.1 The report provides up to date information on the Area Committee's Well being Budget.

## **8 Recommendations**

6.1 Members of the Outer South Area Committee are requested to:

- a) Note the contents of the report.
- b) Note the position of the Well being Budget as set out at 3.0.
- c) Note the revenue amounts for 2011/12 as outlined in Appendix 1.
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- f) Note the Small Grants situation in 5.1



## **9 Background documents**

9.1 Outer South Area Committee Well Being Report 4<sup>th</sup> July 2011